

IMPORTANT NOTICE

ALL PUBLIC SECTOR LABOR ORGANIZATIONS*

NO LATER THAN March 1, 2013, each exclusive bargaining representative* that represents public sector employees in this state must provide an independent audit to MERC pursuant to PERA, Section 423.210 (4) which provides in pertinent part:

***Sec. 10 (4)** By March 1 of each year, each exclusive bargaining representative that represents public employees in this state shall file with the commission an independent audit of all expenditures attributed to the costs of collective bargaining, contract administration, and grievance adjustment during the prior calendar year. The commission shall make the audits available to the public on the commission's website.*

To aid in satisfying this requirement, MERC has established the following processes:

1. Complete and return a registration form by providing the name and contact information (including email address) of the principal person responsible for submitting the annual independent audit (see attachment).
2. Following receipt of the completed registration form, MERC will provide a unique identifying number that must be used with all audit submissions and further communications on this subject.
3. Registration forms and Independent Audits must be submitted to MERC in pdf format via email to unionaudits@michigan.gov.
4. MAILED, FAXED OR HAND-DELIVERED AUDITS **WILL NOT BE ACCEPTED OR PROCESSED**.
5. The contact email for audit purposes is unionaudit@michigan.gov.

For more details, visit the MERC website at: www.michigan.gov/merc.

*** Each Parent Labor Organization is responsible for reporting on behalf of its affiliate locals, or ensuring its affiliate locals comply with this statutory requirement.**